

***Section I. Invitation to Bid***

GP



## INVITATION TO BID FOR

### Procurement of Janitorial Supplies

1. The CATANDUANES STATE UNIVERSITY, through the General Appropriations Act (GAA) FY 2021 and SBUIF 2021 intends to apply the sum of **One Million Two Hundred Seventy Three Thousand Eight Hundred Forty Five Pesos and Forty-one Centavos (Php1,273,845.41)**, being the ABC to payments under the contract for **“Procurement of Janitorial Supplies”** (Project ID No. 21-10-063). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The CATANDUANES STATE UNIVERSITY now invites bids for the above Procurement Project. Delivery of the Goods is required **within sixty (60) calendar days** after receipt of Notice to Proceed (NTP). Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Catanduanes State University Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below from 9:00a.m. to 4:00p.m. (Mondays-Fridays).
5. A complete set of Bidding Documents may be acquired by interested Bidders (with Letter of Intent) on **November 2 to November 22, 2021** from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**. Payment shall be made directly to the CatSU Cashiering Services. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
6. The Catanduanes State University will hold a Pre-Bid Conference on **November 8, 2021, 2:30pm** at the Audio Visual Room, 3<sup>rd</sup> Floor, Administration Building, Catanduanes State University, Virac, Catanduanes, which shall be open to prospective bidders.

