

1	2	3	4		5	6	7	8	9	10
Item	Unit of Measure	Brief Description	QTY	ABC/Unit	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
150	piece	Name card holder, clear, 16W x6H cm	2	330.00						
151	box	Paper Clip Vinyl Coated small (33 mm)	281	25.00						
152	box	Paper Clip Vinyl Coated, jumbo (50mm)	261	40.00						
153	piece	Paper cutter, 10cm x 29cm, heavy duty, for office use	18	800.00						
154	piece	Paper cutter, A3, 3 way rotary	5	5,000.00						
155	box	Paper fastener, plastic, colored, 70mm (2-3/4") centers, 50mm capacity	125	56.00						
156	piece	Paper tray, 3 layers, steel	61	650.00						
157	piece	Paper trimmer/cutter, A3, heavy duty	1	3,500.00						
158	ream	Paper, colored, legal, assorted colors. 250 sheets. 80 gsm	59	290.00						
159	ream	Paper, colored, legal, 250 sheets, 80 gsm. yellow	3	290.00						
160	ream	Paper, colored, short, assorted colors. 250 sheets. 80 gsm	25	260.00						
161	ream	Paper, copier paper, subs. 20, 70gsm. LEGAL (8.5X13)	886	372.00						
162	ream	Paper, copier paper, subs. 20, 70gsm. A4 (8.27x 11.69)	823	345.00						
163	ream	Paper, copier paper, subs. 20. 70gsm. A3 (297x420mm)	56	785.00						
164	ream	Paper, copier paper, subs. 20, 70gsm. LETTER (8 1/2 X 11)	263	320.00						
165	piece	Paper, felt	20	33.00						
166	piece	Paper, felt (assorted colors)	20	33.00						
167	piece	Paper, felt (dark green)	10	33.00						
168	ream	Paper, Multi-Copy paper, subs. 24, 80 gsm, white A4 (8.27x 11.69)	901	340.00						
169	ream	Paper, Multi-Copy paper, subs. 24, 80 gsm, white, LEGAL (8.5X13)	996	315.00						
170	ream	Paper, Multi-Copy paper, subs. 24, 80 gsm, white, LETTER (8 1/2 X 11)	83	310.00						
171	box	Paper, parchment, long 9 x 12, 160 gsm	300	16.00						
172	pack	Paper, photo, A4, Dual Sided (220 GSM) 20 sheets/pack	66	172.00						
173	pack	Paper, photo, A4, Dual Sided (220 GSM) 20 sheets/pack, glossy	1	172.00						
174	pack	Paper, sticker, white, A4, inkjet friendly. 10 sheets/pack	27	85.00						
175	pack	Paper, sticker, white, A4, inkjet friendly. 10 sheets/pack	52	85.00						
176	pack	Paper, sticker, white, A4, inkjet friendly. 10 sheets/pack. glossy	2	85.00						
177	pack	Paper, sticker, white, A4, inkjet friendly. 10 sheets/pack. matte	8	85.00						
178	pack	Paper, sticker, white, long, inkjet friendly. 10 sheets/pack	135	85.00						
179	pack	Paper, sticker, white, long, inkjet friendly, 10 sheets/pack, matte	38	85.00						
180	piece	Paper, TRANSCRIPT	500	8.00						
181	piece	Paper, Vellum, short (for Report Card)	700	8.00						
182	piece	Pencil #1 (fine, exact point, soft, non-smudge eraser)	334	11.20						
183	piece	Pencil #2 (fine, exact point, soft, non-smudge eraser)	749	11.20						
184	piece	Pencil Sharpener, HD, single cutterhead, one hole guide	41	440.00						
185	piece	Philippine flag, standard size, cotton	24	340.00						

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186	roll	Plastic cover, clear/transparent, roll-big (48x50yards)	1	2,000.00						
187	piece	Puncher Heavy duty with gauge, 2 hole guide	51	330.00						
188	piece	Puncher with adjustable 3 hole punch, 7 mm (9/32" holes), max cap 30 sheets	16	1,300.00						
189	box	PVC Cover 200mic (plastic cover), A4	11	1,000.00						
190	box	PVC Cover 200mic (plastic cover), long	27	1,200.00						
191	roll	PVC plastic rolls, 54 yards x 48", gauge 10	3	3,800.00						
192	piece	Record Book 200 pages w/ printed "Official Record Book"	112	195.00						
193	piece	Record Book 300 pages w/ printed "Official Record Book"	112	217.00						
194	piece	Record Book 500 pages w/ printed "Official Record Book"	103	257.00						
195	piece	Ring Binder (1 1/2" x 44") Plastic	93	105.00						
196	piece	Ring Binder (1 1/2" x 44") Plastic, BLACK	15	105.00						
197	piece	Ring Binder (1 1/2" x 44") Plastic, BLUE	10	105.00						
198	piece	Ring Binder (1 x 44") Plastic	83	75.00						
199	piece	Ring Binder (1 x 44") Plastic, BLACK	30	75.00						
200	piece	Ring Binder (1 x 44") Plastic, BLUE	10	75.00						
201	piece	Ring Binder (1/2" x 44") Plastic	140	40.00						
202	piece	Ring Binder (1/2" x 44") Plastic, BLACK	20	40.00						
203	piece	Ring Binder (1/2" x 44") Plastic, BLUE	15	40.00						
204	piece	Ring Binder (1/2" x 44") Plastic, RED	5	40.00						
205	piece	Ring Binder (3/4" x 44") Plastic	94	69.00						
206	piece	Ring Binder (3/4" x 44") Plastic, BLACK	18	69.00						
207	piece	Ring Binder (3/4" x 44") Plastic, BLUE	20	69.00						
208	piece	Rotary Stapler, 360 degrees	3	500.00						
209	box	Rubber band jumbo, all purpose, transparent, size 18	19	235.00						
210	piece	Ruler Plastic 12"	75	15.00						
211	piece	Ruler Plastic 18"	47	28.00						
212	piece	Scissors, symmetrical, 158mm min. Overall length, for office use	118	93.50						
213	pack	Special Paper (10"s) 220 gsm, A4	25	72.50						
214	pack	Special Paper (10"s) 220 gsm, A4, blue	6	72.50						
215	pack	Special Paper (10"s) 220 gsm, A4, cream	47	72.50						
216	pack	Special Paper (10"s) 220 gsm, A4, light blue	7	72.50						
217	pack	Special Paper (10"s) 220 gsm, A4, white	61	72.50						
218	pack	Special Paper (10's), 220 gsm, LONG	62	82.00						
219	pack	Special Paper (10's), 220 gsm, LONG, cream	18	88.67						
220	pack	Special Paper (10's) 220 gsm, LONG, light blue	2	82.00						
221	pack	Special Paper (10's), 220 gsm, LONG, peach	5	82.00						
222	pack	Special Paper (10's), 220 gsm, LONG, pink	6	82.00						
223	piece	Special Paper (10's) 110 gsm, LONG	30	82.00						

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224	pack	Special Paper (10's) 110 gsm, LONG, pale cream	65	82.00						
225	pack	Specialty paper (10s) (board), 220gsm, LONG	36	92.00						
226	pack	Specialty paper (10s) (board), 220gsm, LONG, cream	38	92.00						
227	pack	Specialty paper (10's) (board), 220gsm, LONG, light blue	3	91.00						
228	pack	Specialty paper (10's) (board), 220gsm, LONG, light green	3	92.00						
229	pack	Specialty paper (10s) (board), 220gsm, LONG, peach	11	92.00						
230	pack	Specialty paper (10's) (board), 220gsm, LONG, white/vellum	114	95.00						
231	pack	Specialty paper (10s) (board), 220gsm, LONG, white	67	93.43						
232	pack	Specialty paper (10's) (board), 220gsm, SHORT	77	85.50						
233	pack	Specialty paper (10's) (board), 220gsm, SHORT, cream	16	85.50						
234	pack	Specialty paper (10's) (board), 220gsm, SHORT, light blue	3	83.50						
235	pack	Specialty paper (10's) (board), 220gsm, SHORT, light green	3	85.50						
236	pack	Specialty paper (10's) (board), 220gsm, SHORT, peach	11	85.50						
237	pack	Specialty paper (10's) (board), 220gsm, SHORT, vellum	5	85.50						
238	pack	Specialty paper (10's) (board), 220gsm, SHORT, white	5	85.50						
239	piece	Stamp Pad Ink, green, 50ml w/ applicator	2	189.20						
240	piece	Stamp Pad Ink, red, 50ml w/ applicator	4	189.20						
241	piece	Stamp Pad Ink, violet, 50ml w/ applicator	77	189.20						
242	piece	Stamp Pad, clear stamp, felt, No. 2	43	85.00						
243	piece	Staple Remover, plier type, metal	66	102.00						
244	box	Staple wire - HD-3LS 10 mm, (1210Fa-H) crowd width 12mm, Leg length 10mm., 1000 pcs.	33	72.24						
245	box	Staple wire- HD-3LS 15 mm, (1215Fa-H) crowd width 12mm, Leg length 15mm., 1000 pcs.	25	87.50						
246	box	Staple wire No. 10, leg length 5mm, 1000 staples/box	8	18.50						
247	piece	Staple Wire, No. 35, standard 267/6, 5000s/box	272	57.00						
248	piece	Stapler HD 12L/17 for Bookbinding	10	1,100.00						
249	piece	Stapler, office use, loads 100 pcs no. 35 staples, ergonomic style	68	650.00						
250	pad	Sticky note pad 3x2	150	126.00						
251	pad	Sticky note pad 3x3	178	130.00						
252	pad	Sticky note pad 3x4	95	138.00						
253	pad	Sticky note pad 3x5	86	145.00						
254	pad	Sticky note pad 4x4	122	150.00						
255	pad	Sticky note pad 6x2, small size	6	48.00						
256	piece	Styrofoam 1/2", thickness	15	160.00						
257	piece	Styrofoam 1", thickness	7	330.00						
258	piece	Tape dispenser, high quality, heavy duty	32	230.00						
259	roll	Tape, double sided, 1" width, usable length 10m	125	50.00						
260	roll	Tape, duct	14	125.00						

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261	roll	Tape, duct, 48mm (2") width, usable length of 25m	16	125.00						
262	piece	Tape, masking, 24mm (1") width, usable length of 50m	167	47.00						
263	piece	Tape, masking, 48mm (2") width, usable length of 50m	150	67.00						
264	piece	Tape, packing, 24mm (1") width, usable length of 50m	85	35.00						
265	piece	Tape, packing, 48mm (2") width, usable length of 50m	111	92.00						
266	piece	Tape, transparent, 24mm (1") width, usable length of 50m	262	46.20						
267	piece	Tape, transparent, 48mm (2") width, usable length of 50m	177	83.00						
268	box	Thumbtacks	77	16.00						
269	piece	Whiteboard Magnet Button 30mm, 48s	48	7.50						
270	piece	Whiteboard with Aluminum Frame 4x8	12	6,400.00						
271	piece	Whiteboard with Aluminum Frame, 2x4	1	2,775.00						
272	piece	Whiteboard with Aluminum Frame, 4x4	4	3,500.00						
273	piece	Writing board with clip, long	13	40.00						
274	pad	Yellow pad paper, hard copy, 90 leaves	10	52.30						
LOT EVALUATION										

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____