

# ***Bidding Forms***

Form 1	Statement of All Ongoing Government & Private Construction Contracts Awarded But Not Yet Started
Form 2	Statement of Single Largest Completed Contract Similar to the Contract to be Bid
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**Statement of all Ongoing Government & Private Contracts**

This is to certify that [name of company] has the following ongoing and awarded but not yet started contracts for \_\_\_\_\_.

Date of the Contract	Contracting Party	Name of Contract	Kinds of Service/Goods sold	Amount of Contract	Value of Outstanding Contracts	Bidder is a. Manufacturer b. Supplier/Contractor c. Distributor

*Note: This statement shall be supported with Notice of Award, Purchase Order/Contract, Notice to Proceed.*

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**Instructions:**

1. State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project called for the bidding) as of: The day before the deadline of submission and opening of bids.
2. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state NONE.
3. The total amount of the ongoing contract and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility document.

**Statement of Single Largest Completed Contract (SLCC) Similar to the Contract to be Bid  
(except under conditions provided in Sections 23.4.1.3 and 23.4.2.4 of the 2016 Revised IRR of RA 9184,  
within the relevant period as provided in the Bidding Documents)**

This is to certify that [name of company] has the SLCC for the period CY 2019-2021:

Date of the Contract	Contracting Party	Name of Contract	Kinds of Service/ Goods sold	Amount of Contract	Date of Delivery/ End-user's Acceptance	Date of Official Receipt	Bidder is
							a. Manufacturer b. Supplier/Contractor c. Distributor

*Note: This statement shall be supported with Purchase Order/Contract, Certificate of Completion and Acceptance.*

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**Instructions:**

1. Cut-off date as of: The day before the deadline of submission and opening of bids.
2. In the column under “dates”, indicate the dates of Delivery/End-user’s acceptance and official receipt.
3. Name of contract refers to the nature/scope of the contract for the procuring entity to determine the relevance of the entry with the procurement at hand.



**Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

**BID SECURING DECLARATION**  
**Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

***[Format shall be based on the latest Rules on Notarial Practice]***