

***Section I. Invitation for Negotiations***

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## **INVITATION FOR NEGOTIATED PROCUREMENT**

### **PROCUREMENT OF CHEMICALS & LABORATORY SUPPLIES**

1. The **CATANDUANES STATE UNIVERSITY**, through the SBUI FY 2021 intends to apply the sum of **One Hundred Twenty Six Thousand Nine Hundred Twenty Five Pesos (Php126,925.00)**, being the ABC to payments under the contract for **“Procurement of Chemicals & Laboratory Supplies”** (Project ID No. 21-09-047). Proposals received in excess of the ABC shall be automatically rejected at bid opening.
2. The Catanduanes State University through its Bids & Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the above-mentioned project. Delivery of the Goods is required **within sixty (60) calendar days** after receipt of Notice to Proceed (NTP). Bidders should have completed, **within three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. The procurement procedure for this project is Negotiated Procurement due to Two Failed Biddings pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”, including Annex “H” thereof.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.


4. Interested bidders may obtain further information from the BAC Secretariat at the address given below from 8:00a.m. to 5:00p.m. (Mondays-Fridays).
5. A complete set of Negotiated Procurement Documents may be acquired by interested Bidders (with Letter of Intent) on **September 2 to 22, 2021** from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos (Php500.00)**. Payment shall be made directly to the CatSU Cashiering Services. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

Interested bidders who have previously purchased the bidding documents will no longer pay, instead, they may submit a new set of documents during the scheduled submission of bids.

6. The Catanduanes State University will hold a **Negotiation Conference on September 9, 2021, 3:30pm** at the Audio Visual Room, 3<sup>rd</sup> Floor, Administration Building, Catanduanes State University, Virac, Catanduanes, which shall be opened to all interested bidders.
7. All Proposal shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents, particularly, in **Section VIII. Checklist of Technical and Financial Documents.**
8. Interested bidders shall submit the eligibility and financial documents in sealed envelopes, labeled as “Negotiated Documents”, with the title of the procurement project, name of the Bidder, address of the Bidder and contact details of the bidder, addressed to the undersigned.
9. Proposals must be duly received by the BAC Secretariat at the office address indicated below on or before **September 22, 2021 at 3:15pm**. All Proposals must be accompanied by a bid security in any of the acceptable forms in the amount stated in **ITB Clause 14**. Late bids shall not be accepted.
10. Opening of Proposals shall be on **September 22, 2021 at 3:30pm** at the Audio Visual Room (AVR), 3<sup>rd</sup> Floor, Administration Building, Catanduanes State University, Virac, Catanduanes. Proposals will be opened in the presence of the bidders’ representatives who choose to attend the activity.
11. The Catanduanes State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

MS. SHEILAKIM M. LUMABI  
Head, BAC Secretariat  
Catanduanes State University, Virac, Catanduanes  
Cellphone No.: 0949-1369639 or 0997-9249902  
E-mail Address: catsc\_bacsec@yahoo.com / catsu.bac2020@gmail.com

01 September 2021

  
**LILY P. CUSTODIO, Ph.D.**  
BAC Chairperson