

	<p>employee by the owner/bidder (if sole proprietorship) and by the Corporate Secretary or Chairman of the BOD, if a corporation, partnership or joint venture) (Certification attached in the (SPA);</p> <p>b) Included in the Organizational Chart for the Contract to be bid;</p> <p>c) One of the Contractor's personnel to be assigned to the contract to be bid.</p> <p>11. Duly signed Construction Schedule and S-curve;</p> <p>12. Duly signed PERT/CPM;</p> <p>13. Duly signed Construction Methods in Narrative Form on how the contractor will undertake the works under the contract;</p> <p>14. Duly signed Manpower Schedule;</p> <p>15. Duly signed Equipment Utilization Schedule;</p> <p>16. Duly signed Construction Safety and Health Program (to be approved by DOLE prior to contract signing);</p> <p>17. Duly signed and notarized Affidavit of Site Inspection. (please refer to FORM 10: AFFIDAVIT OF SITE INSPECTION);</p> <p>Note: For the conduct of Site Inspection, bidders are required to bring their technical personnel. Technical personnel must be a licensed Civil Engineer. Affidavit of Site Inspection must be duly conformed/noted by Dr. Bernardino C. Abundo, Jr., PDISS Director.</p>
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10.4 The Bidder's key personnel must meet the required minimum qualification and work experience requirements set below:

<i>Key Personnel</i>	<i>Qualification and Experience</i>
1. Supervising Project Engineer	<ul style="list-style-type: none"> • Registered Civil Engineer; • With at least five (5) years of experience in the construction industry; and • Shall render full time services for this Project until its completion and turn-over.
2. Materials Engineer	<ul style="list-style-type: none"> • DPWH accredited Materials Engineer; • With at least three (3) years of experience as Materials Engineer; and • Shall render services as required for this Project.
3. Safety & Health Officer	<ul style="list-style-type: none"> • Accredited safety practitioner by the DOLE; • With at least three (3) years of experience as Safety Officer in the construction industry; • Completed Construction Occupational Safety and Health (COSH) Training; and • Shall render full-time services for this Project.
4. Foreman	<ul style="list-style-type: none"> • At least High School Graduate; • With at least three (3) years of experience as Foreman in the construction industry; and • Shall render full-time services for this

	<table border="1" data-bbox="400 181 1382 416"> <tr> <td data-bbox="400 181 735 416">5. First Aider</td> <td data-bbox="735 181 1382 416"> <p>Project until its completion and turn-over</p> <ul style="list-style-type: none"> • Accredited First Aider practitioner by the Red Cross of the Philippines; • With at least 1 year of experience in the construction industry; and • Shall render services for this project. </td> </tr> </table> <p>Each of the Bidder's Key Personnel must be supported by the following documents:</p> <ol style="list-style-type: none"> Accomplished CV or Bio-Data with their complete qualification and work experience data; Valid Professional License issued by Professional Regulation Commission (PCR) and if for renewal, submit a copy of the recently expired Professional Identification Card and official receipt as proof of payment for the application for renewal; Valid Certificate of Accreditation as Materials Engineer issued by DPWH; Certificate of Training on Construction Occupational Safety and Health (COSH) issued by a DOLE accredited training center/agency for the Safety Officer. <p>NOTE: DESIGNATION OF KEY PERSONNEL TO MORE THAN ONE OF THE ABOVE STATED PROFESSIONS IS NOT ALLOWED EXCEPT FOR MATERIALS ENGINEER.</p>	5. First Aider	<p>Project until its completion and turn-over</p> <ul style="list-style-type: none"> • Accredited First Aider practitioner by the Red Cross of the Philippines; • With at least 1 year of experience in the construction industry; and • Shall render services for this project. 																						
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10.5	<p>The minimum major equipment requirements are the following:</p> <table border="1" data-bbox="427 1133 1329 1630"> <thead> <tr> <th><i>Equipment</i></th> <th><i>Number of Units</i></th> </tr> </thead> <tbody> <tr> <td>Backhoe Crawler, 1.09 cu.m. EL200B</td> <td>1</td> </tr> <tr> <td>Submersible Water Pump</td> <td>2</td> </tr> <tr> <td>Vibratory Plate Compactor (550-700)</td> <td>1</td> </tr> <tr> <td>Bar Cutter</td> <td>1</td> </tr> <tr> <td>Bar Bender 42mm</td> <td>1</td> </tr> <tr> <td>Scaffoldings/Staging and Formworks Rental</td> <td>enough</td> </tr> <tr> <td>Various Handtools</td> <td>enough</td> </tr> <tr> <td>Concrete Vibrator</td> <td>1</td> </tr> <tr> <td>One Bagger Mixer</td> <td>1</td> </tr> <tr> <td>Welding Machine (Electric Driven/DV Output)</td> <td>1</td> </tr> <tr> <td>Standby Generator Set, 301-350kW</td> <td>1</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Failure of the bidder to state a complete technical description of the pledged equipment and the specific location, whether owned, leased or under purchased agreement shall result in the bidder's disqualification 	<i>Equipment</i>	<i>Number of Units</i>	Backhoe Crawler, 1.09 cu.m. EL200B	1	Submersible Water Pump	2	Vibratory Plate Compactor (550-700)	1	Bar Cutter	1	Bar Bender 42mm	1	Scaffoldings/Staging and Formworks Rental	enough	Various Handtools	enough	Concrete Vibrator	1	One Bagger Mixer	1	Welding Machine (Electric Driven/DV Output)	1	Standby Generator Set, 301-350kW	1
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11.1	<p>Bidders shall submit the following documents using the prescribed forms;</p> <ol style="list-style-type: none"> Original of duly signed and accomplished Financial Bid Form (please refer to FORM 1: BID FORM); Original of duly signed Bill of Quantities; Duly accomplished Detailed Estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and 																								

	<p>equipment rentals used in coming up with the Bid. (Please refer to BREAKDOWN OF DETAILED ESTIMATES FORMAT);</p> <p>4. Cash Flow by Quarter and Payment Schedule.</p> <p>NOTE: BIDS NOT ADDRESSING OR PROVIDING ALL THE REQUIRED ITEMS IN THE BIDDING DOCUMENTS INCLUDING, WHERE APPLICABLE, BILL OF QUANTITIES, SHALL BE CONSIDERED NON-RESPONSIVE AND, THUS, AUTOMATICALLY DISQUALIFIED. IN THIS REGARD, WHERE A REQUIRED ITEM IS PROVIDED, BUT NO PRICE IS INDICATED, THE SAME SHALL BE CONSIDERED AS NON-RESPONSIVE, BUT SPECIFYING A ZERO (0) OR A DASH (-) FOR THE SAID ITEM WOULD MEAN THAT IT IS BEING OFFERED FOR FREE TO THE GOVERNMENT (SECTION 32.2.1.A OF THE 2016 REVISED IRR OF RA 9184).</p>
12	No further instructions.
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <u>Fifty Eight Thousand Five Hundred Pesos (Php58,500.00)</u> [Two percent (2%) of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <u>One Hundred Forty Six Thousand Two Hundred Fifty Pesos (Php146,250.00)</u> [Five percent (5%) of ABC] if bid security is in Surety Bond.</p> <p>NOTE: 1. THE SURETY COMPANY SHALL NOT BE INCLUDED IN THE GPPB'S NEGATIVE LIST OF INSURERS PURSUANT TO GPPB GUIDELINES FOR THE ESTABLISHMENT OF NEGATIVE LIST OF SURETY AND/OR INSURANCE COMPANIES.</p>
16	<p>Each Bidder shall submit <i>ONE (1) SET (Envelope A)</i> original copy and <i>ONE (1) SET (Envelope B)</i> second copy, of the first and second components of its bid.</p> <p>Requirements of the Catanduanes State University for MARKING AND SEALING OF BIDS are part of the Bidding Documents, Section XI.</p> <p>For online submission of bids, the Bidder shall submit an electronic copy of its Bid (Eligibility, Technical and Financial Documents including all required Bidding Forms), which must be digitally signed.</p> <p>An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus automatically disqualified.</p>
19.2	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
20	Bidder shall submit the following documents within a non-extendible period of five (5) calendar days from receipt of the Notice of Post-Qualification Evaluation from the BAC:

	<ul style="list-style-type: none"> a. Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Original Copy of the Legal Documents such as DTI/SEC Registration Certificate, Business Permit, Tax Clearance Certificate and PCAB License. Said documents will be returned after verification and validation.
21	<p>List of additional contract documents:</p> <ul style="list-style-type: none"> a. Company Profile; b. Contractors All Risk Insurance (CARI); c. Construction Schedule and S-curve; d. PERT/CPM; e. Manpower Schedule; f. Equipment Utilization Schedule; g. Construction Methods in narrative form on how the contractor will undertake the works under the contract; h. Construction Safety and Health Program (to be approved by DOLE prior to contract signing).