

REQUIREMENTS FOR RECOGNITION

Any Student Organization shall apply for recognition to the OSSS. Two copies each of the following shall be submitted (in a long bond paper separated and fastened in 2 long folders):

- Letter of Application signed by its President or equivalent officer and noted by the Faculty Adviser and recommended by the Dean.
- Application Form (OSSS Form)
- Ratified and approved Constitution and By-Laws of the organization;
- Certification of the Faculty Adviser stating that he/she is willing to serve in such capacity;
- Roster of current officers indicating their respective program & year level, student ID number, sex, contact number, and signature of all officers duly certified by the President of the organization and noted by the Adviser
- Narrative report of projects or activities undertaken, minutes of meetings during the previous academic year and other documentary evidences (for organization seeking renewal of recognition)
- Program of Activities of the organization for the current academic year
- Financial statements of the organization of the previous academic year duly audited and signed by officials concerned and the Faculty Adviser (for organization seeking renewal of recognition)
- Approved Budget Proposal for the current academic year
- Photocopy of Bankbook/Account

Recognition Period

The recognition period for Federated University Student Council (FUSC), College Student Council (CSC), other organizations and student publications shall be until the day before the schedule Induction Ceremony.

CATANDUANES STATE UNIVERSITY

Faculty Adviser

There shall be one faculty adviser from a full time regular faculty member for each political and academic student organization except for the FUSC which shall have an assistant adviser; while one permanent CSU employee may stand as an adviser for fraternities, religious, socio-civic, and sports organizations who shall be chosen by the officers of the organization and whose function shall be advisory in nature. He/she shall be notified of all activities of the organization, attend all meetings and activities of the organization as adviser and have all communications noted by him/her. The faculty adviser shall serve not more than two political and/or academic organizations/publications per school year. The faculty adviser shall be required to sign a letter of assurance that he/she would be present in the general meetings and major affairs of the student organization and shall be jointly responsible with the officers for the conduct of such activities. The faculty adviser shall help in promoting and instilling the Vision, Mission, and Core Values of the University to the officers and members of the student organization.

CATANDUANES
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UNIVERSITY



CATSU RECOGNIZED STUDENT ORGANIZATIONS AND STUDENT PUBLICATIONS

OFFICE OF STUDENT SUPPORT SERVICES

Terms and Conditions for Recognition

During the first year of recognition, the organization shall be under probation. Unjustified failure to accomplish majority of such projects as envisioned and any behavioral problem shall be a valid ground for non-renewal of their recognition during the succeeding year. Any student organization that has been suspended shall, after one year of the lifting of such suspension, re-apply for recognition. An organization recognized during the preceding year shall apply for renewal of its recognition by submitting all the documents cited in the list of requirements for recognition.

Action on the Application

Upon compliance with all the requirements prescribed above, the Director of OSSS shall issue a Certificate of Recognition to the organization concerned, which is valid for one academic year only.

Posting of Recognized Organizations

The OSSS shall post a list of recognized student organizations in the Bulletin Board of the Colleges at the beginning of every semester of the academic year. A list of organizations which were placed under probation and/or suspension shall likewise be posted.

Privileges of Recognized Organizations

Use of university facilities such as gymnasium, social hall, classrooms, chairs, tables, and such other facilities of the University, provided that any damage/defect and/or loss of borrowed school property or facilities shall be repaired or replaced in kind; and provided further, that in case of loss, an amount equivalent to the book value of the particular missing property shall be paid.

Requirements for Clearance of Officers of Recognized Organizations

Two copies each of the following shall be submitted to the Office of Student Support Services (OSSS) (in a long bond paper separated and fastened in 2 long folders:

- Accomplishment/Narrative Report (with colored pictures of activities)
- Financial Statement Audited by JPIA (attached original receipts and photocopy of bankbook/account)
- Student Activity Evaluation Report (OSSS Form)
- Inventory of Properties (OSSS Form)

Clearance form can be availed from the Office of Admission and Registration Services

LIST OF RECOGNIZED STUDENT ORGANIZATIONS AND STUDENT PUBLICATIONS

SY 2021-2022

NO	NAME OF ORGANIZATION	PRESIDENT	ADVISER
A. POLITICAL			
1	Federated College Student Council (FCSC)	Hon. Renz Mickenly T. Tanael	Prof. John Cyrus B. Francis
2	College of Agriculture and Fisheries SBO (CAF SBO)	Ms. Anthonette J. Tesorero	Prof. Joseph D. Tabiosas
3	College of Arts and Sciences SBO (CAS SBO)	Ms. Din Cahrey Del Rosario	Prof. Moreno D. Tabios Jr.
4	College of Business and Accountancy SBO (CBA SBO)	Mr. Joderic S. Araajo	Prof. Ma. Concepcion V. Marquez
5	College of Education Student Organization (CESO)	Mr. Marvin M. Antonio	Mr. Charles T. Tresmanio Jr.
6	Engineering SBO (ESBO)	Mr. Janno C. Antonio	Engr. Nanette Valeza
7	College of Health Sciences SBO (CHS SBO)	Ms. Hannah Eden Santos	Prof. Margie T. Molina
8	College of Information & Communications Technology CSC (CICT CSC)	Mr. Angelo Piolo Laynes	Prof. Aster Vivien C. Vargas
9	College of Industrial Technology SBO (CIT SBO)	Mr. Eduardo A. Ternida	Prof. Rachele R. Talan
B. ACADEMIC			
10	Agriculture Student Organization (ASO)	Mr. Alvin I. Tatel	Prof. Nicca Aira A. Marquez
11	Biological Science Society (BIOSSOC)	Mr. Lawrence Albert P. Romano	Prof. Marie Rose R. Tapel
12	Environmental Science Society (ENVISSOC)	Ms. Jehla Marie Valeza	Prof. Ryan Paul C. Brillante
13	Junior Marketing Association (JMA)	Ms. Jona May S. Arnaiz	Prof. Rosemarie M. Lao
14	Junior Philippine Institute of Accountants (JPIA)	Ms. Allina Mae L. Pongan	Prof. Ian V. Aranel
15	Philippine Association of Students in Office Administration (PASOA)	Ms. Judyvina C. De Leon	Prof. Ramona E. Nokiao
16	Asociacion Dela Ejemplos (ADE)	Ms. Marisol Sales	Prof. Jowi B. Resayaga
17	Biological Science Educators Society (BioSES)	Ms. Erica N. Narvasa	Ms. Lyka B. Llabres
18	Elementary Educators of Tomorrow (EEDTO)	Ms. Justine Louise Tuazon	Dr. Leonor S. Turbolencia
19	Future Technical and Vocational Educators Organization (FTVEO)	Mr. Kier Gabrentina	Dr. Nenita T. Robles
20	Fourth Year Engineering Students Association (FYESA)	Ms. Renderizzah A. Floralde	Engr. Karen A. Bañas
21	Institute of Computer Engineers of the Philippines (ICpEP)	Ms. Mae Ann D. Sanchez	Engr. Ronnie B. Santelices
22	Agribusiness Eco Firm Society(EGRBUSECOSOC)	Ms. Glarmaine Ivy Tañalas	Prof. Fe M. Valledor
23	Philippine Institute of Civil Engineers (PICE)	Ms. Noveva B. Manoguid	Engr. Micahel M. Traballo
C. SOCIAL			
24	CatSU Pagtais	Mr. Renz Mickenly T. Tanael	Prof. John Cyrus B. Francis
25	Catanduanes State University Debate Society (CatSU DS)	Mr. Janno C. Antonio	Dr. Adem Nalu V. Rubio
26	Catanduanes Knowledge Pantry Student Organization	Mr. Mhar Ariz T. Marino	Dr. Adem Nalu V. Rubio
27	Peer Facilitators Club	Ms. Mary Grace V. Binamera	Ms. Janette O. Labayani
D. RELIGIOUS			
28	Roman Catholic Campus Ministry	Mr. Miguel V. Tabinas	Prof. Emlyn M. Lanon
29	Talmids on the Move	Mr. Santos Bongon	Engr. Richmonilyn Salvador
E. FRATERNITIES/SORORITIES			
30	Tau Gamma Phi/Tau Gamma Sigma	Mr. Ruben C. Sumalde Jr.	Mr. Edsel T. Tacorda
31	Alpha Phi Omega (APO) at Zeta Nu Chapter	Mr. John Paul T. Tuplano	Prof. Ma. Luz A. Floralde
F. PUBLICATION			
32	Heringgilya	Ms. Liane Mariette M. Sales	Prof. Kevin Asmer I. Aldave
33	Daliwawa	Mr. Pocholo O. De Quiros	Prof. April Grace Lazado-Maca