



NOTICE OF VACANT POSITION/S
 as of MAY 02 2022

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Others	
1	Instructor I	CATSCB-INST1-46-2012	12	₱27,608.00	Master's Degree in Cultural Education. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Cultural Education + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Education
2	Instructor I	CATSCB-INST1-8-2003	12	₱27,608.00	Master's Degree in Agribusiness. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Agribusiness + 15 Units Master's Degree may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Agriculture and Fisheries
3	Instructor I	CATSCB-INST1-47-2012	12	₱27,608.00	Master's degree in Digital Animation and Game Development. In the absence of a qualified applicant, a graduate of Bachelor of Science in Digital Animation and Game Development or Entertainment and Multimedia Computing + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Information and Communications Technology
4	Instructor I	CATSCB-INST1-2-2012	12	₱27,608.00	Master's degree in Business Administration. In the absence of a qualified applicant, a graduate of Bachelor of Science in Business Administration major in Human Resource Management or allied/related field of study may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Business and Accountancy



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5	Instructor I	CATSCB-INST1-36-2012	12	₱27,608.00	Master's degree in Political Science. In the absence of a qualified applicant, a graduate of Bachelor of Science in Political Science + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Arts and Sciences
6	Instructor I	CATSCB-INST1-3-2012	12	₱27,608.00	Master's degree in Mathematics. In the absence of a qualified applicant, a graduate of Bachelor of Science in Mathematics + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Arts and Sciences
7	Instructor I	CATSCB-INST1-34-2012	12	₱27,608.00	Master's Degree in Economics. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Economics + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Arts and Sciences
8	Instructor I	CATSCB-INST1-9-2010	12	₱27,608.00	Master's Degree in Environmental Science. In the absence of a qualified applicant, a graduate of Bachelor of Science in Environmental Science + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Arts and Sciences



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9	Instructor I	CATSCB-INST1-61-2012	12	₱27,608.00	Master's Degree in Nursing. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Nursing + 15 Units Master's Degree may be hired on temporary status	None Required	None Required, Preference: with 3 years clinical experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Health Sciences
10	Instructor I	CATSCB-INST1-63-2012	12	₱27,608.00	Master's Degree in Computer Science. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Computer Science + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Information and Communications Technology
11	Instructor I	CATSCB-INST1-2-2006	12	₱27,608.00	Master's Degree in Industrial Education. In the absence of a qualified applicant, a graduate of RLBSIT Mechanical Technology + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required; Preference With training on Lathe Machine, Universal Milling Machine, CNC EDM Machine, FABLAB 101	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Industrial Technology
12	Instructor I	CATSCB-INST1-4-2016	12	₱27,608.00	Master's degree in Special Education. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Special Education or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Education



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13	Instructor I	CATSCB-INST1-1-2005	12	₱27,608.00	Master's degree in Early Childhood Education. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Early Childhood Education + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Education
14	Instructor I	CATSCB-INST1-32-2012	12	₱27,608.00	Master's Degree in Electronics and Communications Engineering or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Electronics and Communications Engineering + 15 Units Master's Degree may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Engineering
15	Instructor I	CATSCB-INST1-4-2000	12	₱27,608.00	Master's Degree in Civil Engineering major in Structural Engineering or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's degree in Civil Engineering + 15 Units Master's Degree may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Engineering
16	Instructor I	CATSCB-INST1-73-2012	12	₱27,608.00	Master's Degree in Architecture or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Architecture + 15 Units Master's Degree may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Industrial Technology



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17	Instructor I	CATSCB-INST1-9-2021	12	₱27,608.00	Master's Degree in Forestry or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Forestry + 15 Units Master's Degree may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Agriculture and Fisheries
18	Instructor I	CATSCB-INST1-10-2021	12	₱27,608.00	Master's Degree in Soil Science. In the absence of a qualified applicant, a graduate of Bachelor's degree in Agriculture + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Agriculture and Fisheries
19	Instructor I	CATSCB-INST1-15-2021	12	₱27,608.00	Master's Degree in Economics. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Economics + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Arts and Sciences
20	Instructor I	CATSCB-INST1-19-2021	12	₱27,608.00	Master's Degree in Tourism Management. In the absence of a qualified applicant, a graduate of Bachelor's degree in Tourism Management + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Business and Accountancy



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21	Instructor I	CATSCB-INST1-20-2021	12	₱27,608.00	Master's Degree in Values Education. In the absence of a qualified applicant, a graduate of Bachelor of Secondary Education major in Values Education + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Education
22	Instructor I	CATSCB-INST1-25-2021	12	₱27,608.00	Master's Degree in Electronics and Communications Engineering or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Electronics and Communications Engineering + 15 Units Master's Degree may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Engineering
23	Instructor I	CATSCB-INST1-28-2021	12	₱27,608.00	Master's Degree in Civil Engineering major in Structural Engineering or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Civil Engineering + 15 Units Master's Degree may be hired on temporary status	None Required	None Required; Preference: With industry experience	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Engineering
24	Instructor I	CATSCB-INST1-33-2021	12	₱27,608.00	Master's Degree in Computer Science. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Computer Science + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Information and Communications Technology



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25	Instructor I	CATSCB-INST1-36-2021	12	₱27,608.00	Master's Degree in Library Information Science. In the absence of a qualified applicant, a graduate of Bachelor's degree in Library Information Science + 15 Units Master's Degree or allied/related field of study may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	College of Information and Communications Technology
26	Instructor I	CATSCB-INST1-42-2021	12	₱27,608.00	Master's Degree in Agricultural Economics or allied/related field of study. In the absence of a qualified applicant, a graduate of Bachelor's Degree in Agricultural Economics + 15 Units Master's Degree may be hired on temporary status	None Required	None Required	RA 1080 for courses requiring BAR/Board Eligibility	<ul style="list-style-type: none"> • Must have earned the needed number of points for the Common Criteria for Evaluation (CCE) as mandated by the National Budget Circular (NBC 461) • Must have earned a Performance Rating of at least Very Satisfactory in the last two (2) ratings periods prior to the date of application, if applicable 	Panganiban Campus

Job Description:

Instructor I
 100% Instruction; but without prejudice to being assigned to conduct Research, Extension and Production Services/Activities

Required Competencies:

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| Core: | | |
| 1. Exemplifying integrity | 3. Championing and applying innovations | 3. Critical thinking and problem solving |
| 2. Delivering service excellence | 4. Planning and delivering | 4. Consultation and advising |
| 3. Solving problems and making decisions | 5. Managing information | 5. Computer Savvy |
| | 6. Collaboration and networking | 6. Exemplifying proficiency in research |
| | | 7. Publication writing |
| Organizational: | Technical: | 8. Knowledge in technology transfer management |
| 1. Speaking effectively | 1. Effective teaching and classroom management | 9. Production and entrepreneurship management |
| 2. Writing effectively | 2. Innovative instructional materials development | 10. Quality assurance management |

Interested and qualified applicants should signify their interest in writing, attach the following documents and send to the address below not later than **MAY 12 2022**

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|---|---|
| 1. Application Letter;
2. Letter of Intent and Statement of Authenticity & Veracity of Documents Submitted (a copy may be secured at the HRM Services or CatSU Website);
3. Fully accomplished & notarized Personal Data Sheet (PDS) with recent ID picture & Work Experience Sheet (CS Form No. 212, Rev. 2017) downloadable at www.csc.gov.ph ;
4. Certified true copy of Transcript of Records (High School Diploma, Baccalaureate and Post-graduate studies, if applicable); | 5. Certified true copy of Updated Service Record or Certificate of Employment (if applicable);
6. Certified true copy of Certificates of Trainings/Seminars Attended;
7. Certified true copy of Certificate of Eligibility/Rating/License ID;
8. Certified true copy of Performance Rating in the last two rating periods (if applicable);
9. Photocopy of Latest Appointment (if applicable);
10. Other documents relevant to the position applied for.
11. NBC 461 Personal Data Sheet (a copy may be secured at the HRMS or CatSU Website) |
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Republic of the Philippines
CATANDUANES STATE UNIVERSITY
Virac, Catanduanes

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

CSU
MA. SIONNE MAY T. CRISPINO
Administrative Officer V, Human Resource Management Services
Catanduanes State University
Virac, Catanduanes

The Catanduanes State University is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment and does not unlawfully discriminate applicant on the account of person's age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, political affiliation, disability status or any other characteristic protected by law. Physically-challenged applicants may contact the HRM Services for assistance at +639290041494.

**APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.
LATE SUBMISSION OF APPLICATION SHALL NOT BE ACCEPTED.**