

Section I. Invitation to Bid



Republic of the Philippines
CATANDUANES STATE UNIVERSITY
Virac, Catanduanes

INVITATION TO BID FOR PROCUREMENT OF OFFICE, JANITORIAL AND IT SUPPLIES & EQUIPMENT FOR FCSC USE

1. The CATANDUANES STATE UNIVERSITY, through the *SBUI 2022* intends to apply the sum of *One Million Seventeen Thousand One Hundred Eighty-Four Pesos & 70/100 (Php1,017,184.70)*, being the ABC to payments under the contract for *“Procurement of Office, Janitorial and IT Supplies & Equipment for FCSC Use”* (Project ID No. 22-11-038), consisting of the following lots and its corresponding ABC:

Lot No.	Project Description	ABC (Php)
1	Office, Janitorial and IT Supplies	479,434.70
2	IT Equipment	537,750.00
	Total ABC	1,017,184.70

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The CATANDUANES STATE UNIVERSITY now invites bids for the above Procurement Project. Delivery of the Goods is required **within fort-five (45) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Catanduanes State University Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below from 9:00a.m. to 4:00p.m. (Mondays-Fridays).
5. A complete set of Bidding Documents may be acquired by interested Bidders on November 24 to December 13, 2022 from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the following amounts: